

**Facilities Master Plan**

The Solano County Office of Education (SCOE) recognizes the importance of long-range planning for school facilities in order to help meet the changing needs of its students and to help ensure that resources are allocated in an efficient and effective manner. To that end, the County Superintendent or designee shall develop and maintain a master plan for facilities.

The plan shall describe SCOE’s anticipated short- and long-term facilities needs and priorities and shall be aligned with its educational goals.

The Superintendent or designee shall ensure that staff, parents/guardians, students, and business and community representatives are kept informed of the need for construction and modernization of facilities and of SCOE’s plans for facilities. The Superintendent or designee may also establish a facilities committee to meet at regular intervals in order to give community members opportunities to provide input into the planning process. The committee may consult local governmental and state planning agencies in order to ensure compliance with local and state standards.

At least 45 days prior to completion of any facilities plan that relates to the potential expansion of existing school sites or the necessity to acquire additional school sites, the Superintendent or designee shall notify and provide copies of the plan or any relevant and available information to the planning commission or agency of the city or county with land use jurisdiction over the applicable school site.

If the city or county commission or agency requests a meeting, the Superintendent or designee shall meet with them within 15 days following the notification. Items that the parties may discuss at the meeting include, but are not limited to, methods of coordinating planning with proposed revitalization efforts and recreation and park programs, options for new school sites, methods of maximizing the safety of persons traveling to and from the site, and opportunities for financial assistance.

Legal Reference:

EDUCATION CODE

- 16011 Long range comprehensive master plan
- 16322 Department of Education services
- 17017.5 Approval of applications for projects
- 17251 Powers and duties of CDE
- 17260-17268 Plans of schoolhouses
- 17280-17317 Field Act
- 17365-17374 Fitness for occupancy
- 17405 Relocatable structures; lease requirements
- 35275 New school planning; cooperation with recreation and park authorities

GOVERNMENT CODE

- 53090-53097.5 Regulation of local agencies by counties and cities
- 65352.2 Communicating and coordinating of school sites
- 65995.6 School facilities needs analysis

CODE OF REGULATIONS, TITLE 5

- 14001 Minimum standards
- 140306 Standards, planning and approval of school facilities

UNITED STATES CODE, TITLE 42

- 12101-12213 Americans with Disabilities Act

Policy Cross-Reference:

- 0000 Vision
- 1220 Citizen Advisory Committees
- 1330 Use of Facilities
- 1330.1 Use of SCOE Meeting Rooms
- 7000 Concepts and Roles
- 7111 Evaluating Existing Buildings
- 7131 Relations with Local Agencies
- 7140 Architectural and Engineering Services
- 7150 Site Selection and Development
- 7210 Facilities Financing